



AGENDA
Policies & Procedures Committee (PPC) Meeting
January 15, 2020 from 6:00-8:00 pm
 Arcata Co-op Conference Room (upstairs)

Facilitator: Laura Wright

| | What | How | Who | Minutes | Time |
|----|---|--|------------|----------------|-------------|
| 1 | Welcome & Review | Introductions Check for changes to the agenda | Laura | 5 | 6:00-6:05 |
| 2 | Approve Minutes | Ask for consensus on approval of the November 2019 minutes | Laura | 5 | 6:05-6:10 |
| 3 | Member Comments | Members share topics not on the agenda | Laura | 5 | 6:10-6:15 |
| 4 | Review Action Items | Review previously assigned action items | Laura | 5 | 6:15-6:20 |
| 5 | Complaints About the General Manager | Review draft Board Policy Manual language regarding the process for how the Board should handle HR issues regarding the GM | Colin | 10 | 6:20-6:30 |
| 6 | Board Qualifications | Discuss proposed changes to Bylaws | Laura | 25 | 6:30-6:55 |
| 7 | Annual Membership Fees | Discuss draft proposal for Bylaws Section 1.10 | James | 25 | 6:55-7:20 |
| 8 | Employee Elections | Review draft language for election materials to put to a vote on changing how employee elections are conducted | James | 15 | 7:20-7:35 |
| 9 | Board Handbook | Update Section I (History and Present Operations) | Colin | 15 | 7:35-7:50 |
| 10 | Hotlist Items | Review and update current hotlist | Laura | 5 | 7:50-7:55 |
| 11 | Next Agenda Items | - Review future agenda items - Next meeting March 18, 2020 | Laura | 5 | 7:55-8:00 |

Hotlist

- Consider inserting language into the Bylaws about supporting/spinning off other co-ops.